



# AUDIO VISUAL NEEDS

Speakers Associations

SYLVIE DI GIUS7O

## Sylvie will bring

- MacBook Air with VGA and HDMI connectors
- A KEYNOTE presentation using 16:9 aspect ratio (cannot be exported)
- A Logitech or DinoFire wireless presentation remote (as backup)
- A headset microphone (as backup)

## Sylvie needs from you

- A speaker system with a mini plug for audio output from the laptop
- A screen and projector with VGA or HDMI input appropriate to room and audience size
- A wireless lavalier or headset microphone (no handheld or lectern/podium please)
- AC power for her Macbook
- A confidence monitor if available

## Rehearsal and Room Setup

- Sylvie requests a technical rehearsal before the program to test the equipment.
- No specific requirements for room setup, as long as she can walk and interact with participants.
- No cafeteria, marketplace, lobby, or open areas during lunch, dinner, or high-foot traffic hours.

## Materials

- Sylvie uses a printed handout (1 page) to interact with participants.
- Sylvie can customize design and will provide the file to be printed by client.

## Video and Photos

- Sylvie welcomes professional videographers and photographers at the event and grants permission to use materials.
- However, she will request copies for her own marketing materials.